ANNUAL REPORT
1979·80

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TO THE MINISTER OF ADVANCED EDUCATION AND MANPOWER, THE HONOURABLE MR. J.D. HORSMAN

Sir:

On behalf of the Governors of Mount Royal College, and in accordance with the provisions of the Colleges Act, we have the honour to transmit the annual report of Mount Royal College for the year ending June 30, 1980.

Chairman of the Board of Governors

Donald N Baker

President

PRESIDENT'S REPORT 1979-80

The academic year at Mount Royal College was characterized by continued consolidation, planning and the selection of new senior administrative personnel.

College enrollment remained stable overall but changed in balance among programs. Enrollments in Mathematics, Engineering, Computer Science, Administrative or Business Studies, Secretarial Arts and the new Petroleum Land Management program grew significantly. At the same time, there was a slight general decline in Liberal Arts enrollments and a deliberate reduction in enrollments in Interior Design and Justice Administration. Quota programs such as Nursing Education and Interior Design had long waiting lists of applicants who were finally denied places.

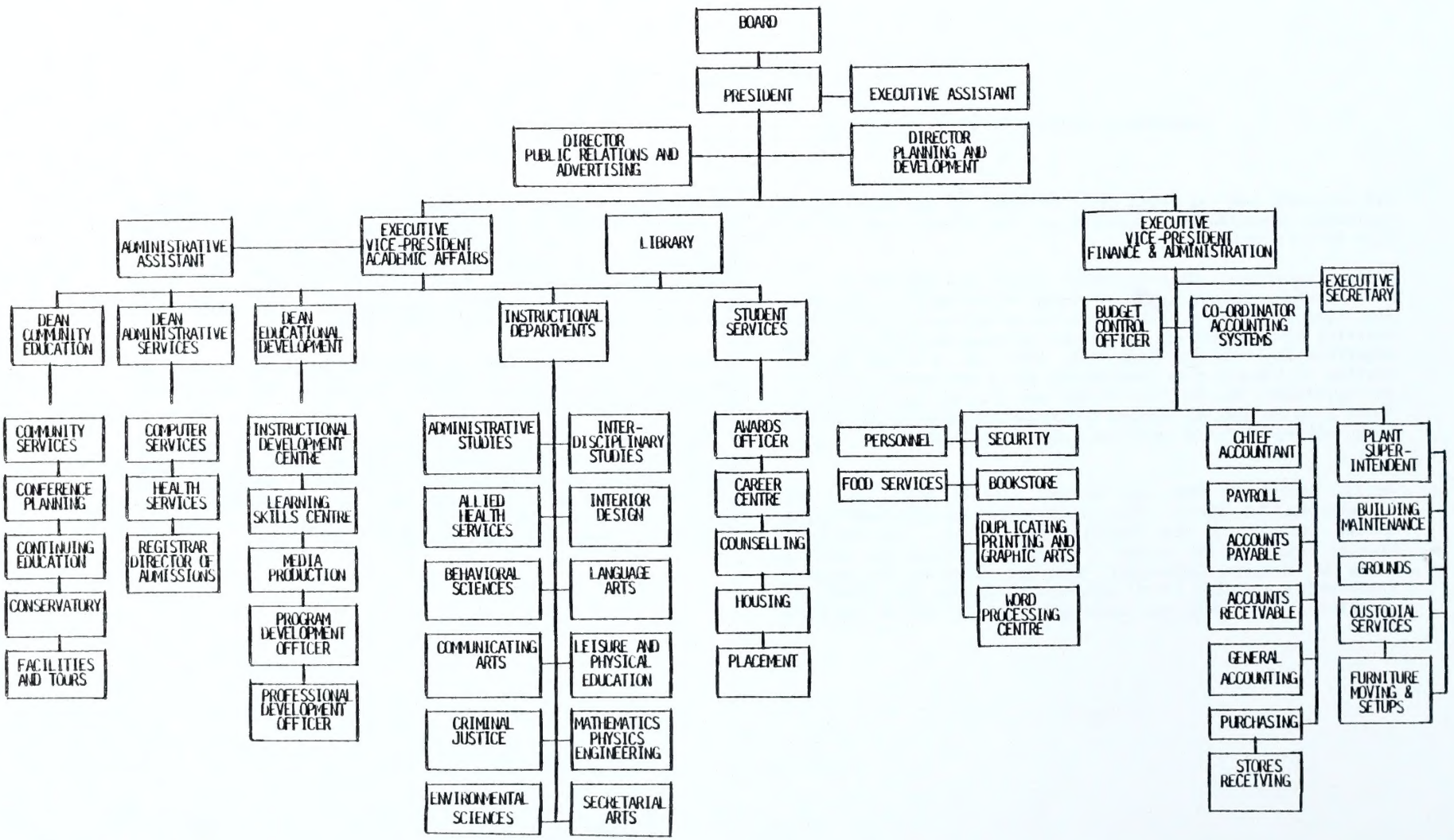
In the spring of 1980, the Academic Council completed a new constitution for itself. This constitution was put into effect at the beginning of the 1980-81 academic year. The Academic Council continued its review of academic policies and began a study of "program definition" with the focus on the minimal requirements expected of all students in diploma or certificate programs. That study was continued into the 1980-81 academic year.

The President, Douglas M. Lauchlan, was scheduled to complete his term at the end of the academic year and, because of another opportunity, in fact left the College on 30 April 1980. He was replaced on an interim basis by the Vice-President, Dr. Dan C. Cornish, who completed the last two months of the term. On 15 April 1980, Dr. Donald N. Baker was named to be the sixth president of the College, effective 1 July 1980.

The selection of a new Dean of Community Education Services was also undertaken. Thomas J. Stevens was chosen and took up that office on 15 June 1980.

On the financial side, the year was characterized by some unexpected costs, notably for utilities and the selection of a president, and by operating deficits in Community Education. The net effect was a deficit of $210,000. This depleted the College's operating surplus, reducing the surplus to a total of $30,363 at the beginning of the 1980-81 year.

PRESIDENT'S OFFICE
Organizational Chart



MOUNT ROYAL COLLEGE

FINANCIAL STATEMENTS

JUNE 30, 1980

AUDITOR'S REPORT

BALANCE SHEET

STATEMENT OF REVENUE, EXPENDITURE AND OPERATING SURPLUS

STATEMENT OF EQUITY IN CAPITAL ASSETS

STATEMENT OF RESTRICTED FUNDS TRANSACTIONS

NOTES TO THE FINANCIAL STATEMENTS

OFFICE OF THE AUDITOR GENERAL

AUDITOR'S REPORT

To the Board of Governors
Mount Royal College
CALGARY, Alberta

I have examined the balance sheet of Mount Royal College as at June 30, 1980 and the statements of revenue, expenditure and operating surplus, equity in capital assets and restricted funds transactions for the year then ended. My examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as I considered necessary in the circumstances.

In my opinion, these financial statements present fairly the financial position of the College as at June 30, 1980 and the results of its operations for the year then ended in accordance with the disclosed basis of accounting described in Note 2 to the financial statements applied on a basis consistent with that of the preceding year.

Auditor General

Edmonton, Alberta
October 7, 1980

Statement A

BALANCE SHEET AS AT JUNE 30, 1980

ASSETS

	1980	1979
GENERAL FUNDS		
Current:		
Short-term deposits	$ 50,000	$ 200,000
Accounts receivable		
General	452,045	311,014
Capital grants (Note 3)	---	71,285
Inventories (Note 4)	729,854	580,625
Prepaid expenses	237,567	198,348
TOTAL CURRENT ASSETS	1,469,466	1,361,272
Investments and loan receivable, at cost (Note 5)	130,500	58,500
Capital assets (Note 6)	26,034,618	25,090,610
TOTAL GENERAL FUNDS	27,634,584	26,510,382
RESTRICTED FUNDS		
Cash	171,027	162,119
Investments	---	2,250
Due from general funds	23,054	43,919
TOTAL RESTRICTED FUNDS	194,081	208,288
TOTAL	$27,828,665	$26,718,670

LIABILITIES AND EQUITY

	1980	1979
GENERAL FUNDS		
Current:		
Bank indebtedness	$ 230,892	$ 153,228
Accounts payable	646,825	765,776
Deferred revenue	191,642	78,436
Unexpended program development grants (Note 3)	112,130	31,098
Unexpended capital grants (Note 3)	272,687	---
Unexpended student fees	---	14,520
Due to restricted funds	23,054	43,919
Current portion of long-term debt (Note 7)	12,010	---
TOTAL CURRENT LIABILITIES	1,489,240	1,086,977
Long-term debt (Note 7)	51,567	63,577
Equity:		
Operating surplus, Statement B	30,363	240,422
In capital assets, Statement C	26,063,414	25,119,406
TOTAL EQUITY	26,093,777	25,359,828
TOTAL GENERAL FUNDS	27,634,584	26,510,382
RESTRICTED FUNDS		
Innovative project funds, Statement D.	8,722	49,342
Expendable funds, Statement D	185,359	158,946
TOTAL RESTRICTED FUNDS	194,081	208,288
TOTAL	$27,828,665	$ 26,718,670

The accompanying notes are part of these financial statements.

Statement B

STATEMENT OF REVENUE, EXPENDITURE AND OPERATING SURPLUS
FOR THE YEAR ENDED JUNE 30, 1980

	1980	1979
REVENUE		
Government of the Province of Alberta:		
Operating grant	$ 10,513,600	$ 9,515,300
Program development grants (Note 3)	153,091	197,844
	10,666,691	9,713,144
Tuition fees	1,135,564	1,135,694
Aviation flying fees	216,412	166,923
Interest	56,935	70,528
Other	51,659	30,442
TOTAL REVENUE	12,127,261	11,116,731
EXPENDITURE		
Instruction	7,857,302	7,211,539
Plant operation and maintenance	1,451,624	1,450,581
Support services, net (Note 8)	846,688	572,424
Student services	687,006	581,123
Community education, net (Note 9)	468,520	362,129
Financial management	339,808	310,234
Educational management	290,885	267,747
Planning research and development	244,055	296,393
Board and President	151,432	102,930
TOTAL EXPENDITURE	12,337,320	11,155,100
Deficit for the year	(210,059)	(38,369)
Operating surplus at beginning of year	240,422	278,791
Operating surplus at end of year	$ 30,363	$ 240,422

Statement C

STATEMENT OF EQUITY IN CAPITAL ASSETS
FOR THE YEAR ENDED JUNE 30, 1980

	1980	1979
Balance at beginning of year	$25,119,406	$23,218,513
Add: Purchase of capital assets	1,313,171	2,110,232
	26,432,577	25,328,745
Deduct: Capital assets written off:		
Library books	369,163	206,453
Other	---	2,886
	369,163	209,339
Balance at end of year	$26,063,414	$25,119,406

Statement D

STATEMENT OF RESTRICTED FUNDS TRANSACTIONS

FOR THE YEAR ENDED JUNE 30, 1980

	Balance at beginning of year	Add		Deduct	Balance at end of year
		Contributions	Interest on Investments	Expenditures	
Innovative Projects:					
Pre-employment Corrections Program	$ 5,854	$ ---	$ ---	$ 5,854	$ ---
Public Administration Program	4,650	---	---	3,979	671
Transportation Management Program	2,227	---	328	2,555	---
Multi-stage Management Training Program	13,912	---	---	7,652	6,260
Correctional Highway Patrol Self Training Module	22,388	13,948	---	28,586	7,750
Occupational Health Program	311	6,000	---	3,605	2,706
Extended Care Nursing Program	---	8,150	---	8,003	147
Therapeutic Recreation Workers Program	---	---	---	8,812	(8,812)
	49,342	28,098	328	69,046	8,722
Scholarships and Other Trust Funds	158,946	54,810	25,530	53,927	185,359
	$208,288	$ 82,908	$ 25,858	$122,973	$194,081
Comparative figures, 1979	$163,130	$247,600	$ 5,321	$207,763	$208,288

NOTES TO THE FINANCIAL STATEMENTS

JUNE 30, 1980

Note 1 Authority

Mount Royal College operates under the authority of The Colleges Act, Chapter 56, Revised Statutes of Alberta 1970.

Note 2 Summary of Significant Accounting Policies and Reporting Practices

(a) General

These financial statements have been prepared in accordance with generally accepted accounting principles except for the following:

- capitalization and valuation of capital assets are in accordance with the accepted practice of most Canadian educational institutions (Note 2(d), (e));

- certain revenues are recognized in amounts equal to related expenditures for the year (Note 3 (a))

(b) Fund Accounting

The accounts of the College are maintained in accordance with the principles of fund accounting.

For financial reporting purposes, accounts with similar characteristics have been combined into the following major fund groupings:
- General funds
- Restricted funds

(c) Inventories

Inventories of merchandise and supplies are valued at the lower of cost or net realizable value. (Note 4)

(d) Capital Assets

Capital assets are recorded at cost. (Note 6)

The expenditure of certain capital grants is not capitalized and is therefore reflected as a deduction in the Statement of Equity in Capital Assets.

No attempt is made by the College to account for minor disposals of capital assets by removing the cost of such disposals from the accounts.

(e) Depreciation

In accordance with the accepted practice of most Canadian educational institutions, no charge is made in the accounts for depreciation of capital assets.

(f) Changes in Financial Position

A statement of changes in financial position is not provided, as disclosure in the financial statements is considered to be adequate.

Note 3 Unexpended Grants

Unexpended grants are detailed as follows:

	Capital Grants	Program Development Grants	1980 Total	1979 Total
Balance (receivable) at beginning of year	$ (71,285)	$ 31,098	$ (40,187)	$ 615,969
Add:				
Grants from the Department of Advanced Education and Manpower	1,452,888	234,123	1,687,011	1,594,459
Library grant from the Alberta Heritage Savings Trust Fund	175,000	---	175,000	---
Interest and proceeds on disposal of capital assets	29,255	---	29,255	42,871
Transfer from innovative projects	---	---	---	14,591
	1,585,858	265,221	1,851,079	2,267,890
Deduct:				
Expenditure	1,313,171	153,091	1,466,262	2,274,872
Transfer to operating revenue (a)	---	---	---	33,205
	1,313,171	153,091	1,466,262	2,308,077
Balance (receivable) at end of year	$ 272,687	$ 112,130	$ 384,817	$ (40,187)

(a) It is the College's policy to recognize as operating revenue from program development grants, an amount equal to the expenditure made during the year on developing new programs. Upon final development of a program, any unexpended grant is transferred to operating revenue.

Note 4 Inventories

Inventories are summarized as follows:

	1980	1979
Maintenance - most recent cost	$ 62,456	$ 62,695
Duplicating - most recent cost	22,743	14,895
Food services - most recent cost	39,617	43,180
General stores - average cost	81,780	53,159
Bookstore - retail price less standard markup	513,280	395,660
Computer services - most recent cost	9,978	11,036
	$729,854	$580,625

Note 5 Investments and Loan Receivable

Investments and loan receivable are summarized as follows:

	1980		1979	
	Cost	Market Value	Cost	Market Value
Government of Canada	$ 38,500	$ 32,340	$ 58,500	$ 51,960
Loan Receivable (non-interest bearing housing loan to an officer of the College)	92,000	---	---	---
	$ 130,500	$ 32,340	$ 58,500	$ 51,960

Note 6 Capital Assets

Capital assets are summarized as follows:

	1980	1979
Land	$ 1,593,324	$ 1,545,954
Buildings	18,157,845	17,822,990
Equipment	6,239,074	5,677,291
Automotive	44,375	44,375
	$ 26,034,618	$ 25,090,610

Note 7 Long-term Debt

Long-term debt consists of a 14 1/2% finance contract, repayable in equal annual instalments of $22,404, including principal and interest, secured by specific equipment.

The amounts of principal payments required for each of the next four years is as follows:

1981	$ 12,010
1982	$ 14,927
1983	$ 17,091
1984	$ 19,549
	$ 63,577

Note 8 Support Services, Net

Support services, net is summarized as follows:

	1980	1979
Expenditure:		
Bookstore	$ 569,722	$ 493,792
Food Services	964,192	921,970
Duplicating	222,349	190,951
Other	861,774	560,884
Total expenditure	2,618,037	2,167,597
Less: Revenue:		
Bookstore	591,103	508,536
Food Services	965,394	900,925
Duplicating	214,852	185,712
Total revenue	1,771,349	1,595,173
Net expenditure	$ 846,688	$ 572,424

Note 9 Community Education, Net

Community education, net is summarized as follows:

	1980	1979
Expenditure:		
Short courses and other programs	$ 1,712,045	$ 1,170,215
Music and speech arts	633,788	541,143
Facility rentals	63,057	58,544
Other	201,195	226,730
Total expenditure	2,610,085	1,996,632
Less: Revenue:		
Short courses and other programs	1,627,279	1,177,627
Music and speech arts	460,009	405,513
Facility rentals	54,277	51,363
Total revenue	2,141,565	1,634,503
Net expenditure	$ 468,520	$ 362,129

Note 10 Approval of Financial Statements

These financial statements were recommended for presentation to the Board of Governors by the audit committee on October 7, 1980.

FACULTY AND STAFF 1979-80

TYPE OF STAFF	FULL-TIME	PART-TIME		TOTAL STAFF FTE	
		Number	FTE	1979-80	1978-79
Instructional	153	256	70.1	223.1	213.0
Instructional Support	59	—	—	59.0	58.0
Administrative/Supervisory	36	—	—	36.0	36.0
Clerical	127	212	57.6	184.6	180.6
Other	132	98	28.3	161.3	156.5
TOTAL 1979-80	507	566	156.0	664.0	—
TOTAL 1978-79	498	488	146.1	—	644.1

Note: As well as the above, the Conservatory of Music and Speech Arts employs the following staff:
84 hourly instructors at the main campus; 25 branch instructors (affiliates).

BUILDING SPACE

TYPE	Net Assignable Space •in square meters •(in square feet)	Gross Space •in square meters •(in square feet)
Non-Residential		
Classrooms	2,628.4 (28,291.7)	
Laboratories	4,358.1 (46,911.7)	
Learning Resource Centre	6,024.2 (64,844.8)	
Office Space	5,216.1 (56,131.5)	
Auditoriums	2,320.6 (24,979.5)	
Athletic Space	4,656.3 (50,120.0)	
Food Services	2,303.9 (24,801.2)	
Guidance & Counselling	997.5 (10,737.4)	
Student Activities -College-Owned	1,589.8 (13,456.1)	
-Student-Owned	1,854.1 (19,957.6)	
TOTAL	3,443.9 (33,413.7)	
Other	1,423.3 (15,318.8)	
Total Non-Residential Area	33,372.2 (359,217.0)	
Residential Other area	0 26,749.2 (287,929.8)	
GROSS AREA	60,121.4 (647,146.8)	60,121.4 (647,146.8)

COLLEGE ACREAGE

On-campus	86.7
Off-campus	0
TOTAL	86.7

LEARNING RESOURCE HOLDINGS

	30 June 1980
VOLUMES	90,000
PERIODICAL SUBSCRIPTIONS	1,100
AUDIO VISUAL	10,364
MICROFORM	70,000

MOUNT ROYAL COLLEGE

STATUS REPORT ON NEW PROGRAMS

JULY 1, 1979 to JUNE 30, 1980

The following new programs were added to the program offerings of Mount Royal College during the period under review:

a)	**Youth Development Certificate Program**	---	Expanded to two years.
	Diploma Program in Youth Development	---	First students accepted in fall semester of 1979.
b)	**Post-Basic Certificate Program - Mental Health Nursing for Registered Nurses**	---	Although this program was approved and funded during the period under review it did not accept its first students until the fall semester of 1980.

ENROLLMENT IN NON-CREDIT FURTHER EDUCATION COURSES

Type of Courses	Number of Course Sections	Enrollment	Number of Student Hours
1. Employment Training			
Managerial	8	177	118.5
Artistic, Literary	-	-	-
Clerical	1	11	24
Transport Equipment Operating	-	-	-
Management/Professional (Seminars)	30	485.5	358
TOTAL	39	673.5	500.5
2. Fine Arts & Crafts			
Painting	6	88	135
Photography	12	235	237
Pottery	12	161	384
Music	-	-	-
Drama	1	13	9
Dance	55	1056	885.5
Arts Miscellaneous	4	63	-
Crafts Miscellaneous	50	632	1198
TOTAL	140	2248	2848.5
3. Physical Development			
Sports (participation)	31	566	543
Sports for Coaches	4	121	16
Fitness	12	201	246
Aviation	18	323	240
Health	19	264	18
TOTAL	84	1475	1063
4. Home Skills			
Mixology Home Bartending	4	77	40
Horticulture	1	35	16
TOTAL	5	112	56
5. Personal Development			
Social Studies	-	-	-
History	-	-	-
Science/Mathematics	1	7	6
Communication	5	125	34
Languages	19	328	555
Religion	4	84	110
Personal Awareness	43	779	694
Law & Taxation	7	87	114
Games	2	29	50
TOTAL	81	1439	1563
6. Family Community			
Family Role	3	39	38
TOTAL	3	39	38
7. Other			
Adult Basic Education	10	141	1058
Adult Secondary Education	2	25	90
Other	-	-	-
TOTAL	12	166	1148
TOTAL 1979/80	364	6151.5	7217

FTE CREDIT ENROLLMENT 1975/76 TO 1979/80

PROGRAM TYPE	FULL-TIME EQUIVALENT ENROLLMENT				
	1979/80	1978/79	1977/78	1976/77	1975/76
University Transfer	1206	1220.6	1217.9	1333	1359
Diploma	1947	1932.6	1945.8	1777	1409
Certificate	61	89.5	66.9	102	139
High School Equivalent	62	61.1	45.4	194	—
Vocational	—	—	—	—	—
Other	163	146.4	182	—	227
Total FTE	3440	3450.2	3458	3206	3134
FTE for regular grant purposes	3440	3450.2	3458	3206	3067

REPORTING PERIOD
FALL SEMESTER 1979

PROGRAM/COURSE (OLD)	LENGTH IN WEEKS	STARTING DATE	TERM	FOR THIS OFFERING		ENROLLMENTS										FTE TO DATE THIS YEAR
						FULL-TIME						PART-TIME		TOTAL		
						1st YEAR		2nd YEAR		OTHER						
				APPLICATIONS	QUOTA	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	
SUMMARY																
University Transfer	16	Sept. 4				705	352.5	30	15.0			1042	207.4	1777	574.9	574.9
Diploma	16	Sept. 4				1182	591.0	381	190.5			721	213.1	2284	994.6	994.6
Certificate	16	Sept. 4				54	27.0	1	.5			16	3.6	71	31.1	31.1
UNSPECIFIED																
Business Development	16	Sept. 4				0	0	0	0			1	.1	1	.1	.1
College Preparatory	16	Sept. 4		71	60	51	25.5	1	.5			3	.9	55	26.9	26.9
E.A.S.L.	16	Sept. 4		380	150	90	45.0	4	2.0			43	15.8	137	62.8	62.8
TOTAL				451	210	2082	1041.0	417	208.5			1826	440.9	4325	1690.4	1690.4

REPORTING PERIOD
FALL SEMESTER 1979

PROGRAM/COURSE (OLD)	LENGTH IN WEEKS	STARTING DATE	TERM	FOR THIS OFFERING		ENROLLMENTS										FTE TO DATE THIS YEAR
						FULL-TIME						PART-TIME		TOTAL		
						1st YEAR		2nd YEAR		OTHER						
				APPLICATIONS	QUOTA	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	
UNIVERSITY TRANSFER																
Agriculture	16	Sept. 4		4		3	1.5	0	0			0	0	3	1.5	1.5
Bachelor of Arts	16	Sept. 4		154		133	66.5	6	3.0			40	11.3	179	80.8	80.8
Bachelor of Science	16	Sept. 4		71		71	35.5	0	0			13	4.1	84	39.6	39.6
Business Admin.	16	Sept. 4		90		80	40.0	6	3.0			15	4.4	101	47.4	47.4
Education	16	Sept. 4		44		31	15.5	1	.5			8	2.8	40	18.8	18.8
Engineering	16	Sept. 4		66		49	24.5	3	1.5			10	3.2	62	29.2	29.2
General Arts & Science	16	Sept. 4		1120		288	144.0	13	6.5			953	180.6	1254	331.1	331.1
Pharmacy	16	Sept. 4		2		2	1.0	0	0			0	0	2	1.0	1.0
Physical Education	16	Sept. 4		39		35	17.5	0	0			2	.7	37	18.2	18.2
Pre-Dentistry	16	Sept. 4		2		2	1.0	0	0			0	0	2	1.0	1.0
Pre-Medicine	16	Sept. 4		9		7	3.5	1	.5			1	.3	9	4.3	4.3
Pre-Veterinary	16	Sept. 4		5		4	2.0	0	0			0	0	4	2.0	2.0
TOTAL				1606		705	352.5	30	15.0			1042	207.4	1777	574.9	574.9

REPORTING PERIOD
FALL SEMESTER 1979

PROGRAM/COURSE (OLD)	LENGTH IN WEEKS	STARTING DATE	TERM	FOR THIS OFFERING		ENROLLMENTS										FTE TO DATE THIS YEAR
						FULL-TIME						PART-TIME		TOTAL		
						1st YEAR		2nd YEAR		OTHER						
				APPLICATIONS	QUOTA	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	
DIPLOMA																
Applied Social Science	16	Sept. 4		11	10	13	6.5	2	1.0			4	1.5	19	9.0	9.0
Aviation	16	Sept. 4		150	60	13	6.5	17	8.5			49	21.3	79	36.3	36.3
Broadcasting	16	Sept. 4		110	50	49	24.5	21	10.5			15	6.2	85	41.2	41.2
Business Admin.	16	Sept. 4		272		204	102.0	44	22.0			107	27.8	355	151.8	151.8
Canadian Studies	16	Sept. 4		2		1	.5	0	0			0	0	1	.5	.5
Community Planning	16	Sept. 4		13	25	12	6.0	7	3.5			11	4.4	30	13.9	13.9
Computer Science	16	Sept. 4		63		46	23.0	4	2.0			24	7.1	74	32.1	32.1
Correctional Careers	16	Sept. 4		32		24	12.0	9	4.5			7	1.7	40	18.2	18.2
Drama	16	Sept. 4		40	40	36	18.0	3	1.5			2	.8	41	20.3	20.3
Early Childhood Ed.	16	Sept. 4		169	70	67	33.5	27	13.5			41	10.8	135	57.8	57.8
Environmental Quality	16	Sept. 4		21		14	7.0	3	1.5			1	.4	18	8.9	8.9
Interior Design	16	Sept. 4		151	75	84	42.0	16	8.0			40	13.8	140	63.8	63.8
Journalism	16	Sept. 4		90	35	40	20.0	10	5.0			8	2.5	58	27.5	27.5
Leisure Education	16	Sept. 4		63	150	81	40.5	17	8.5			33	9.8	131	58.8	58.8
Leisure Facilities	16	Sept. 4		9		7	3.5	0	0			0	0	7	3.5	3.5

REPORTING PERIOD
FALL SEMESTER 1979

PROGRAM/COURSE (OLD)	LENGTH IN WEEKS	STARTING DATE	TERM	FOR THIS OFFERING		ENROLLMENTS										FTE TO DATE THIS YEAR
						FULL-TIME						PART-TIME		TOTAL		
						1st YEAR		2nd YEAR		OTHER						
				APPLICATIONS	QUOTA	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	
Medical Office Ass't.	16	Sept. 4		31	40	24	12.0	8	4.0			4	1.2	36	17.2	17.2
Music	16	Sept. 4		8		7	3.5	0	0			0	0	7	3.5	3.5
Nursing	16	Sept. 4		132	80	2	1.0	50	25.0			87	30.9	139	56.9	56.9
Petroleum Land Mgmt.	16	Sept. 4		49		44	22.0	7	3.5			7	1.8	58	27.3	27.3
Physical Education	16	Sept. 4		42		43	21.5	14	7.0			3	1.1	60	29.6	29.6
Police Science	16	Sept. 4		119	100	90	45.0	33	16.5			73	24.9	196	86.4	86.4
Public Administration	16	Sept. 4		11		5	2.5	1	.5			5	1.4	11	4.4	4.4
Public Relations	16	Sept. 4		61	25	30	15.0	9	4.5			3	.7	42	20.2	20.2
Secretarial Arts	16	Sept. 4		72		56	28.0	8	4.0			8	2.7	72	34.7	34.7
Social Service Careers	16	Sept. 4		101	100	87	43.5	30	15.0			34	11.8	151	70.3	70.3
Speech	16	Sept. 4		2		2	1.0	1	.5			1	.3	4	1.8	1.8
Therapeutic Rec.	16	Sept. 4		48	150	51	25.5	20	10.0			11	3.6	82	39.1	39.1
P.M.L.A.	16	Sept. 4		151	35	24	12.0	10	5.0			140	23.8	174	40.8	40.8
Rehab. Services	16	Sept. 4		49	30	26	13.0	10	5.0			3	.8	39	18.8	18.8
TOTAL				1972	1075	1182	591.0	381	190.5			721	213.1	2284	994.6	994.6

REPORTING PERIOD
FALL SEMESTER 1979

PROGRAM/COURSE (OLD)	LENGTH IN WEEKS	STARTING DATE	TERM	FOR THIS OFFERING		ENROLLMENTS										FTE TO DATE THIS YEAR
						FULL-TIME						PART-TIME		TOTAL		
						1st YEAR		2nd YEAR		OTHER						
				APPLICATIONS	QUOTA	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	
CERTIFICATE																
Architecture	16	Sept. 4		5		4	2.0	0	0			0	0	4	2.0	2.0
Correctional Officer	16	Sept. 4				0	0	0	0			2	.2	2	.2	.2
Industrial Security	16	Sept. 4				0	0	0	0			3	.6	3	.6	.6
Stenographers	16	Sept. 4		48		36	18.0	1	.5			10	2.4	47	20.9	20.9
Youth Services	16	Sept. 4		16	35	14	7.0	0	0			1	.4	15	7.4	7.4
TOTAL				69	35	54	27.0	1	.5			16	3.6	71	31.1	31.1

REPORTING PERIOD
SPRING SEMESTER 1980

PROGRAM/COURSE (OLD)	LENGTH IN WEEKS	STARTING DATE	TERM	FOR THIS OFFERING		ENROLLMENTS										FTE TO DATE THIS YEAR
						FULL-TIME						PART-TIME		TOTAL		
						1st YEAR		2nd YEAR		OTHER						
				APPLICATIONS	QUOTA	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	
SUMMARY																
University Transfer						697	348.5	71	35.5			877	188.4	1645	572.4	1147.3
Diploma						891	445.5	468	234.0			696	196.9	2055	876.4	1871.0
Certificate						42	21.0	4	2.0			23	7.2	69	30.2	61.3
UNSPECIFIED																
Business Development						0	0	0	0			1	.1	1	.1	.2
College Preparatory						59	29.5	2	1.0			12	4.1	73	34.6	61.5
E.A.S.L.						102	51.0	11	5.5			56	20.0	169	76.5	139.3
TOTAL						1791	895.5	556	278.0			1665	416.7	4012	1590.2	3280.6

REPORTING PERIOD
SPRING SEMESTER 1980

PROGRAM/COURSE (OLD)	LENGTH IN WEEKS	STARTING DATE	TERM	FOR THIS OFFERING		ENROLLMENTS										FTE TO DATE THIS YEAR
						FULL-TIME						PART-TIME		TOTAL		
						1st YEAR		2nd YEAR		OTHER						
				APPLICATIONS	QUOTA	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	
UNIVERSITY TRANSFER																
Agriculture						2	1.0	0	0			0	0	2	1.0	2.5
Bachelor of Arts						117	58.5	12	6.0			43	11.9	172	76.4	157.2
Bachelor of Science						52	26.0	6	3.0			12	4.2	70	33.2	72.8
Business Admin.						82	41.0	11	5.5			35	8.6	128	55.1	102.5
Education						29	14.5	1	.5			5	1.6	35	16.6	35.4
Engineering						51	25.5	6	3.0			13	4.7	70	33.2	62.4
General Arts & Science						329	164.5	28	14.0			762	155.9	1119	334.4	665.5
Pharmacy						1	.5	0	0			1	.2	2	.7	1.7
Physical Education						25	12.5	6	3.0			5	1.2	36	16.7	34.9
Pre-Dentistry						2	1.0	0	0			0	0	2	1.0	2.0
Pre-Medicine						4	2.0	1	.5			1	.1	6	2.6	6.9
Pre-Veterinary						3	1.5	0	0			0	0	3	1.5	3.5
TOTAL						697	348.5	71	35.5			877	188.4	1645	572.4	1147.3

REPORTING PERIOD
SPRING SEMESTER 1980

PROGRAM/COURSE (OLD)	LENGTH IN WEEKS	STARTING DATE	TERM	FOR THIS OFFERING		ENROLLMENTS										FTE TO DATE THIS YEAR
						FULL-TIME						PART-TIME		TOTAL		
						1st YEAR		2nd YEAR		OTHER						
				APPLICATIONS	QUOTA	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	
DIPLOMA																
Applied Social Science						6	3.0	6	3.0			3	1.2	15	7.2	16.2
Aviation						27	13.5	23	11.5			19	7.3	69	32.3	68.6
Broadcasting						33	16.5	12	6.0			27	11.2	72	33.7	74.9
Business Admin.						172	86.0	54	27.0			107	31.2	333	144.2	296.0
Canadian Studies						2	1.0	0	0			0	0	2	1.0	1.5
Community Planning						10	5.0	7	3.5			16	5.9	33	14.4	28.3
Computer Science						34	17.0	5	2.5			30	8.0	69	27.5	59.6
Correctional Careers						14	7.0	11	5.5			7	2.4	32	14.9	33.1
Drama						24	12.0	4	2.0			5	1.7	33	15.7	36.0
Early Childhood Ed.						48	24.0	35	17.5			44	11.6	127	53.1	110.9
Environmental Quality						13	6.5	4	2.0			4	1.2	21	9.7	18.6
Interior Design						39	19.5	31	15.5			58	19.6	128	54.6	118.4
Journalism						26	13.0	17	8.5			8	3.5	51	25.0	52.5
Leisure Education						48	24.0	33	16.5			31	7.1	112	47.6	106.4
Leisure Facilities						6	3.0	0	0			0	0	6	3.0	6.5

REPORTING PERIOD
SPRING SEMESTER 1980

PROGRAM/COURSE (OLD)	LENGTH IN WEEKS	STARTING DATE	TERM	FOR THIS OFFERING		ENROLLMENTS										FTE TO DATE THIS YEAR
						FULL-TIME						PART-TIME		TOTAL		
						1st YEAR		2nd YEAR		OTHER						
				APPLICATIONS	QUOTA	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	
Medical Office Ass't.						17	8.5	11	5.5			4	1.3	32	15.3	32.5
Music						1	.5	0	0			3	.4	4	.9	4.4
Nursing						40	20.0	7	3.5			77	24.9	124	48.4	105.3
Petroleum Land Mgmt.						42	21.0	12	6.0			11	2.2	65	29.2	56.5
Physical Education						36	18.0	16	8.0			6	2.2	58	28.2	57.8
Police Science						56	28.0	45	22.5			46	14.7	147	65.2	151.6
Public Admin.						11	5.5	0	0			4	.8	15	6.3	10.7
Public Relations						16	8.0	19	9.5			4	1.3	39	18.8	39.0
Secretarial Arts						50	25.0	8	4.0			17	5.6	75	34.6	69.3
Social Service Careers						50	25.0	50	25.0			11	3.6	111	53.6	123.9
Speech						1	.5	1	.5			2	.6	4	1.6	3.4
Therapeutic Rec.						30	15.0	25	12.5			15	4.4	70	31.9	71.0
P.M.L.A.						17	8.5	21	10.5			132	21.2	170	40.2	81.0
Rehab. Services						22	11.0	11	5.5			5	1.8	38	18.3	37.1
TOTAL						891	445.5	468	234.0			696	196.9	2055	876.4	1871.0

REPORTING PERIOD
SPRING SEMESTER 1980

PROGRAM/COURSE (OLD)	LENGTH IN WEEKS	STARTING DATE	TERM	FOR THIS OFFERING		ENROLLMENTS										FTE TO DATE THIS YEAR
						FULL-TIME						PART-TIME		TOTAL		
						1st YEAR		2nd YEAR		OTHER						
				APPLICATIONS	QUOTA	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	
CERTIFICATE																
Architecture						2	1.0	1	.5			0	0	3	1.5	3.5
Correctional Officer						0	0	0	0			1	.1	1	.1	.3
Industrial Security						0	0	0	0			1	.2	1	.2	.8
Stenographers						29	14.5	2	1.0			17	6.0	48	21.5	42.4
Youth Services						11	5.5	1	.5			4	.9	16	6.9	14.3
TOTAL						42	21.0	4	2.0			23	7.2	69	30.2	61.3

REPORTING PERIOD
SUMMER SEMESTER 1980

PROGRAM/COURSE (OLD)	LENGTH IN WEEKS	STARTING DATE	TERM	FOR THIS OFFERING		ENROLLMENTS										FTE TO DATE THIS YEAR
						FULL-TIME						PART-TIME		TOTAL		
						1st YEAR		2nd YEAR		OTHER						
				APPLICATIONS	QUOTA	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	
SUMMARY																
University Transfer						1	.5					328	58.3	329	58.8	1206.1
Diploma						1	.5					347	76.2	348	76.7	1947.2
Certificate												3	.6	3	.6	61.9
UNSPECIFIED																
Business Development																.2
College Preparatory												2	.5	2	.5	62.0
E.A.S.L.						5	2.5					73	21.5	78	24.0	163.3
TOTAL						7	3.5					753	157.1	760	160.6	3440.7

REPORTING PERIOD
SUMMER SEMESTER 1980

PROGRAM/COURSE (OLD)	LENGTH IN WEEKS	STARTING DATE	TERM	FOR THIS OFFERING		ENROLLMENTS										FTE TO DATE THIS YEAR
						FULL-TIME						PART-TIME		TOTAL		
						1st YEAR		2nd YEAR		OTHER						
				APPLICATIONS	QUOTA	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	
UNIVERSITY TRANSFER																
Agriculture																2.5
Bachelor of Arts												15	2.5	15	2.5	159.7
Bachelor of Science												15	3.1	15	3.1	75.9
Business Admin.												18	3.4	18	3.4	105.9
Education												4	.7	4	.7	36.1
Engineering												16	3.5	16	3.5	65.9
General Arts & Science						1	.5					255	44.2	256	44.7	710.2
Pharmacy												1	.3	1	.3	2.0
Physical Education												4	.6	4	.6	35.5
Pre-Dentistry																2.0
Pre-Medicine																6.9
Pre-Veterinary																3.5
TOTAL						1	.5					328	58.3	329	58.8	1206.1

REPORTING PERIOD
SUMMER SEMESTER 1980

PROGRAM/COURSE (OLD)	LENGTH IN WEEKS	STARTING DATE	TERM	FOR THIS OFFERING		ENROLLMENTS										FTE TO DATE THIS YEAR
						FULL-TIME						PART-TIME		TOTAL		
						1st YEAR		2nd YEAR		OTHER						
				APPLICATIONS	QUOTA	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	
DIPLOMA																
Applied Social Science												1	.1	1	.1	16.3
Aviation												11	1.5	11	1.5	70.1
Broadcasting												21	4.4	21	4.4	79.3
Business Admin.												59	9.8	59	9.8	306.0
Canadian Studies																1.5
Community Planning																28.3
Computer Science												15	1.9	15	1.9	61.5
Correctional Careers												4	1.0	4	1.0	34.1
Drama																36.0
Early Childhood Ed.												25	3.1	25	3.1	114.0
Environmental Quality												3	.3	3	.3	18.9
Interior Design												11	1.5	11	1.5	119.9
Journalism												11	1.8	11	1.8	54.3
Leisure Education												24	4.5	24	4.5	110.2
Leisure Facilities																6.5

REPORTING PERIOD
SUMMER SEMESTER 1980

PROGRAM/COURSE (OLD)	LENGTH IN WEEKS	STARTING DATE	TERM	FOR THIS OFFERING		ENROLLMENTS										FTE TO DATE THIS YEAR
						FULL-TIME						PART-TIME		TOTAL		
						1st YEAR		2nd YEAR		OTHER						
				APPLICATIONS	QUOTA	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	
Medical Office Ass't												2	.6	2	.6	33.1
Music																4.4
Nursing						1	.5					104	36.4	105	36.9	142.2
Petroleum Land Mgmt.												6	1.1	6	1.1	57.6
Physical Education																57.8
Police Science												6	1.5	6	1.5	153.1
Public Admin.												3	.6	3	.6	11.3
Public Relations												9	1.2	9	1.2	40.2
Secretarial Arts												4	.7	4	.7	70.0
Social Service Car.												11	2.1	11	2.1	126.0
Speech																3.4
Therapeutic Rec.												7	.6	7	.6	71.6
P.M.L.A.												8	1.2	8	1.2	82.2
Rehab. Services												2	.3	2	.3	37.4
TOTAL						1	.5					347	76.2	348	76.7	1947.2

REPORTING PERIOD
SUMMER SEMESTER 1980

PROGRAM/COURSE (OLD)	LENGTH IN WEEKS	STARTING DATE	TERM	FOR THIS OFFERING		ENROLLMENTS										FTE TO DATE THIS YEAR
						FULL-TIME						PART-TIME		TOTAL		
						1st YEAR		2nd YEAR		OTHER						
				APPLICATIONS	QUOTA	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	HEAD COUNT	FTE	
CERTIFICATE																
Architecture																3.5
Correctional Officer																.3
Industrial Security												1	.1	1	.1	.9
Stenographers												1	.2	1	.2	42.6
Youth Services												1	.3	1	.3	14.6
TOTAL												3	.6	3	.6	61.9